

Setting Up a Google Account



Background Information on Setting Up a Google Account: When you set up a Google Account it can be used for all of the Google Applications. As a teacher, you may want to either set-up the student accounts yourself to maintain some administrative control, or maintain a set of “generic” student accounts that you have students use for projects. If students have school e-mail accounts, they can be used to set-up a Google Account so that everything is linked.

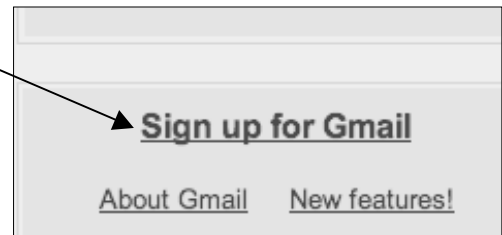
Step #1: Log into the GMail/Google Account Web Site: <http://www.gmail.com> (it will redirect you to the Google site for setting up gmail)

Step #2: Click on “Sign up for Gmail” on the lower right side (see picture at right)

Step #3: You will be prompted with a series of questions. Please answer the questions paying particular attention to the **Login Name** and **Password**. You will need these to collaborate on a document.

Step #4: When you have successfully created your account you will see the following message.

Congratulations!
You've successfully signed up for Gmail.



Create an Account

Your Google Account gives you access to Gmail and [other Google services](#). If you already have a Google you can [sign in here](#).

Get started with Gmail

First name:
Last name:
Desired Login Name: @gmail.com
Examples: JSmith, John.Smith
[check availability!](#)

Choose a password: [Password strength:](#)
Minimum of 8 characters in length.

Re-enter password:
☒ Remember me on this computer.



Creating a Google Account will enable Web History. Web History is a feature that will provide you with a more personalized experience on Google that includes more relevant search results and recommendations. [Learn More](#)
☒ Enable Web History.

Security Question: Choose a question ...
If you forget your password we will ask for the answer to your security question. [Learn More](#)

Answer:

Secondary email:
This address is used to authenticate your account should you ever encounter problems or forget your password. If you do not have another email address, you may leave this field blank. [Learn More](#)

Location: United States

Word Verification: Type the characters you see in the picture below.

 
Letters are not case-sensitive

Terms of Service: Please check the Google Account information you've entered above (free to change anything you like), and review the Terms of Service below. [Printable Version](#)

Google Terms of Service
Welcome to Google!

1. Your relationship with Google

By clicking on 'I accept' below you are agreeing to the [Terms of Service](#) above and both the [Program Policy](#) and the [Privacy Policy](#).